

**Decision Maker:** RESOURCES PORTFOLIO HOLDER

**Date:** For pre-decision scrutiny by the Executive & Resources PDS Committee on 4th September 2013

**Decision Type:** Non-Urgent Non-Executive Non-Key

**Title:** CAPITAL PROGRAMME MONITORING - 1<sup>ST</sup> QUARTER 2013/14

**Contact Officer:** Martin Reeves, Principal Accountant (Technical & Control)  
Tel: 020 8313 4291 E-mail: martin.reeves@bromley.gov.uk

**Chief Officer:** Director of Finance

**Ward:** All

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1. Reason for report

On 24th July 2013, the Executive received the 1st quarterly capital monitoring report for 2013/14 and agreed a revised Capital Programme for the four year period 2013/14 to 2016/17. The report also covered any detailed issues relating to the 2012/13 Capital Programme outturn, which had been reported in summary form to the June meeting of the Executive. This report highlights in paragraphs 3.1 to 3.4 changes agreed by the Executive in respect of the Capital Programme for the Resources Portfolio. The revised programme for this portfolio is set out in Appendix A, details on the 2012/13 outturn are included in Appendix B and detailed comments on scheme progress as at the end of the first quarter of 2013/14 are shown in Appendix C.

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2. **RECOMMENDATION(S)**

**The Portfolio Holder is asked to confirm the changes agreed by the Executive in July.**

## Corporate Policy

1. Policy Status: Existing Policy: Capital Programme monitoring and review is part of the planning and review process for all services. Capital schemes help to maintain and improve the quality of life in the borough. Affective asset management planning (AMP) is a crucial corporate activity if a local authority is to achieve its corporate and service aims and objectives and deliver its services. The Council continuously reviews its property assets and service users are regularly asked to justify their continued use of the property. For each of our portfolios and service priorities, we review our main aims and outcomes through the AMP process and identify those that require the use of capital assets. Our primary concern is to ensure that capital investment provides value for money and matches the Council's overall priorities as set out in the Community Plan and in "Building a Better Bromley".
  2. BBB Priority: Excellent Council
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## Financial

1. Cost of proposal: Total increase of £0.4m over the 4 years 2013/14 to 2016/17, due to re-phasing of expenditure from 2012/13 (see para 3.4).
  2. Ongoing costs: Not Applicable
  3. Budget head/performance centre: Capital Programme
  4. Total current budget for this head: £16.5m for the Resources Portfolio over four years 2013/14 to 2016/17
  5. Source of funding: Capital grants, capital receipts and earmarked revenue contributions
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## Staff

1. Number of staff (current and additional): 0.25 fte
  2. If from existing staff resources, number of staff hours: 9 hours per week
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## Legal

1. Legal Requirement: Non-Statutory - Government Guidance
  2. Call-in: Not Applicable
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## Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A
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## Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A
2. Summary of Ward Councillors comments: N/A

### 3. COMMENTARY

#### Capital Monitoring – variations agreed by the Executive on 24th July 2013

3.1 A revised Capital Programme was approved by the Executive in July, following final outturn figures for 2012/13 and a detailed monitoring exercise carried out after the 1st quarter of 2013/14. The base position was the revised programme approved by the Executive on 6th February 2013, as amended by variations approved at subsequent Executive meetings. All changes on schemes in the Resources Programme are itemised in the table below and further details are included in paragraphs 3.2 to 3.4. The revised Programme for the Resources Portfolio is attached as Appendix A. Appendix B includes details of the final outturn in 2012/13 and Appendix C shows actual spend against budget in the first quarter of 2013/14, together with detailed comments on individual schemes.

	2013/14	2014/15	2015/16	2016/17	TOTAL 2013/14 to 2016/17
	£000	£000	£000	£000	£000
Programme approved by Executive 06/02/13	2,948	775	775	0	4,498
Property Acquisitions funded by Property Investment Fund					
- acquisitions approved by Executive 16/05/13 & 05/06/13	2,905				2,905
- acquisitions approved by Executive 12/06/13 (see para 3.2)	8,580				8,580
Emergency works on surplus sites - block provision adjustment approved by Executive 13/03/13 (see para 3.3)	79				79
Approved Programme prior to 1st Quarter's Monitoring	14,512	775	775	0	16,062
<u>Variations approved by Executive 24/07/13</u>					
Net underspendings in 2012/13 rephased into 2013/14 (see para 3.4)	430				430
Total Amendment to the Capital Programme	430	0	0	0	430
<b>Total Revised Resources Programme</b>	<b>14,942</b>	<b>775</b>	<b>775</b>	<b>0</b>	<b>16,492</b>

#### 3.2 Property acquisitions – approval of additional properties

At its meetings in May and June, the Executive approved further acquisitions in Bromley High Street, the cost of which will be met by a revenue contribution from the Property Investment Fund. Further property investment opportunities will be reported to the Executive as they are identified.

#### 3.3 Emergency works on surplus sites – carry-forward of underspend in 2012/13

In March, the Executive agreed to carry forward into 2013/14 the 2012/13 underspend of £79k on the capital budget for emergency works to prepare surplus sites for disposal.

#### 3.4 Net underspendings in 2012/13 re-phased into 2013/14

The 2012/13 Capital Outturn was reported to the Executive on 12<sup>th</sup> June 2013. The final capital outturn for the year for Resources Portfolio schemes was £5,697k compared to a revised budget of £6,197k approved by the Executive in February. After allowing for the underspend that was accounted for in the block provision adjustment set out in paragraph 3.2 (£79k) and a small overspend on High Street property acquisitions (£9k), a total of £430k has been re-phased into 2013/14. Details of the 2012/13 outturn for this Portfolio are set out in Appendix B.

#### Post-Completion Reports

3.5 Under approved Capital Programme procedures, capital schemes should be subject to a post-completion review within one year of completion. After major slippage of expenditure in recent

years, Members confirmed the importance of these as part of the overall capital monitoring framework. These reviews should compare actual expenditure against budget and evaluate the achievement of the scheme's non-financial objectives. While no post-completion reports are currently due for completed Resources Portfolio schemes, this quarterly report will monitor the future position and will highlight any future reports required.

**4. POLICY IMPLICATIONS**

4.1 Capital Programme monitoring and review is part of the planning and review process for all services.

**5. FINANCIAL IMPLICATIONS**

5.1 These were reported in full to the Executive on 24th July 2013. Changes agreed by the Executive for the Resources Portfolio Capital Programme are set out in the table in paragraph 3.1.

<b>Non-Applicable Sections:</b>	Legal and Personnel Implications
Background Documents: (Access via Contact Officer)	Departmental monitoring returns June 2013. Approved Capital Programme (Executive 06/02/13). Capital Outturn report (Executive 12/06/13) and Q1 monitoring report (Executive 24/07/13).